

Sangamon County LEPC

P.O. Box 2105, 2801 N. Fifth Street
Springfield, IL 62705-2105
(217) 747-5150

AGENDA

September 15, 2005
8:30 AM
Office of the State Fire Marshal
1035 Stevenson Drive
Springfield, IL 62703

Meeting called to order by David Butt, Chairman

Acceptance of minutes from last meeting (05/19/2005)

Recognition of LEPC members and visitors

New Members

Updated LEPC Registry

Old Business

Tier 2 Filings for 2004 (52 EHS Facilities)

Distribution of WMD Guidebooks

City of Springfield Full Scale Exercise (HazMat portion at CWLP)

GIS Plotting of Critical Facilities

Other

New Business

LEPC Plan Development and Review Document (PDR)

FFY 2006 HMEP Grant Application

Schedule to create an amended LEPC Plan

Authorization for Chair to enter into 2 written agreements

Proposed meeting dates for next fiscal year (3rd Thursday of odd months, July excluded)

11/17/05, 1/19/06, 3/16/06, 5/18/06 & 9/21/06

Chlorine Release Video (courtesy of John Brennan)

2005 IEMA Conference

Other

Next meeting: To be determined, see above

Motion to adjourn

Sangamon County LEPC

P.O. BOX 2105, SPRINGFIELD, IL 62705

MINUTES OF THE SANGAMON COUNTY LEPC MEETING - SEPTEMBER 15, 2005

- I.** The Chair, David Butt, called the meeting to order at 8:30 a.m. at the Office of the State Fire Marshal. Members present were: Kyle Belz, American Red Cross; John Brennan, Memorial Medical Center; David Butt, Sangamon County Office of Emergency Management; Brian Churchill, St. John's Hospital; Ray Cooke, Springfield Department of Public Health; Dave Farris, CWLP; Tom Fraase, Sangamon County Board; Tracy Garrison, Sangamon County GIS; Matt Helms, Springfield Fire Department, Retired; Michael Moos, Sherman ESDA; Chris Murphy, WMAY Radio; Dick Rentschler, Rochester Fire-Rescue; Matt Roberts, Springfield Department of Public Health; Bill Russell, Sangamon County Rescue Squad; Anu Singh, Kincaid Generation; Kim Spann, Sangamon County Department of Public Health; Jim Strutz, ASIS International; Becky Styron, CWLP; Linda Swartz, Sangamon County Department of Public Health; Kevin Switzer, Springfield Fire Department; Mike Wilson, WMAY Radio. Russ Steil of IEMA was a visitor.
- II.** A motion was made by Brian Churchill, seconded by Dave Farris, to approve the minutes of the May 19, 2005, LEPC meeting as presented. The motion passed unanimously.
- III.** The Chair recognized Mike Wilson, Chris Murphy, Tracy Garrison, Ryan McCrady, Becky Styron and Jim Strutz as new members of the LEPC. Lisa Stelzer, American Red Cross, will no longer be on the LEPC. The LEPC is up to 24 members. The Chair passed around the LEPC Registry to assure accurate information.
- IV. Old Business**
- The Chair recapped Tier 2 filings with the LEPC and identified 52 EHS (extremely hazardous substances) facilities in the county.
- The Chair recognized Matt Helms' efforts to distribute emergency operations and weapons of mass destruction guidebooks to the area police, fire and other agencies.
- The Chair discussed the City's full scale exercise, highlighting the hazardous materials portion at CWLP. Reports were given from LEPC members who participated in the exercise.
- Due to an incident, a special CWLP familiarity training was held for more than 100 fire fighters. CWLP is one of our 52 EHS facilities.
- Tracy Garrison gave a presentation on GIS Plotting of Critical Facilities. Any changes should be given to tracyg@co.sangamon.il.us or to the Chair.

V. New Business

The Chair discussed the LEPC Plan Development and Review Document (PDR) which needs to be completed for each of the 52 EHS facilities.

The Chair discussed changes to the Hazardous Materials Emergency Planning (HMEP) grant application. He introduced a schedule to create an amended LEPC Plan. The Chair proposed entering into an agreement with Matt Helms, as an independent contractor, to visit all EHS facilities and complete a site plan for each. He discussed reimbursement to Matt Helms to ensure completion of the LEPC Plan.

Kevin Switzer made the motion, seconded by Brian Churchill, to authorize the Chair to enter into an agreement with Matt Helms to visit all EHS facilities and complete a site plan for each with compensation derived from the LEPC grant for FFY 2006. A vote was taken and the motion passed unanimously.

It was suggested to increase the reimbursement for Matt Helms if the grant award allowed. A motion was made by Dave Farris, seconded by John Brennan to seek additional funding from IEMA if more funds become available through the HMEP grant.

The Chair proposed entering into an agreement with Sangamon County for subscription to its GIS system. The motion was made by Kevin Switzer, seconded by Matt Roberts, to authorize the Chair to enter into an agreement to pay for the LEPC to subscribe to the Sangamon County GIS system with remaining funds from the HMEP grant for FFY 2005. A vote was taken and passed unanimously.

The Chair presented the proposed meeting schedule for the LEPC meetings for next year. The proposed dates are the 3rd Thursday of odd months, July excluded (November 17, 2005; January 19, 2006; March 16, 2006; May 18, 2006; and September 21, 2006). The motion was made by Brian Churchill, seconded by Mike Moos, to set the next fiscal year's calendar as described above. A vote was taken and passed unanimously.

John Brennan presented a video slide show of the January 2005, Graniteville SC, train wreck and chlorine release. It demonstrated the value of preparedness and response.

The Chair discussed the 2005 IEMA Conference held last week. Several LEPC members were able to attend.

There being no further business, the motion to adjourn was made by Mike Moos, seconded by Matt Helms, and was unanimously approved. The meeting was adjourned at 10:00 a.m.